

SECTION 1. WRAPAROUND IMPLEMENTATION

This Section should discuss how you plan to organize/operate Wraparound in your county.

I. ORGANIZATIONAL STRUCTURE

A. Organizational Structure for Wraparound Implementation

- Explain the proposed model you will use to implement Wraparound, e.g., a single lead agency, collaborative lead agencies, a public agency model, etc.
 - Things to consider: Is there a provider who has retooled or who has the capacity to be a lead agent? Is there a Medi-Cal certified agency with experience working with the target population? Does the county have a strong history of providing direct services to this population?

What tasks remain to be done related to deciding on a potential model?

Task(s)	Responsible Person	Time frame
1)		
2)		
3)		

- Describe the administrative structure.
 - Things to consider: Is there an existing administrative structure to support the model? If not, what modifications will need to be made to accommodate the model the county has chosen?

What tasks need to occur to so that there will be an administrative structure to support the proposed model?

Task(s)	Responsible Person	Time frame
1)		
2)		
3)		

- Explain why this model works best for your county. (How does it enhance what you're doing well? What strengths does the model build on?)

B. Infrastructure for Developing and Maintaining Wraparound

- Describe the interagency groups, family partnership groups, etc. that are in place or will be developed to support implementation of the Wraparound process and family-centered, strength-based principles.

Existing Groups	Strength(s) Relative to Wraparound	Currently "on Board"?

New Groups	Strength(s) Relative to Wraparound	Time Frame for Development

C. Community Team

- Describe the group/structure/process that will be used to ensure that there is oversight/commitment to sustaining the Wraparound process by key stakeholders. Stakeholders include families, county agencies such as social services, public health and mental or behavioral health, county department of education, community service providers, schools, juvenile courts, probation, community leaders, advocacy groups, faith leaders, resources, etc.
 - Things to consider: The Community Team is a collaborative structure, with broad representation that manages the overall wraparound process and establishes the vision and the mission. The community Team's primary goal is the achievement of a community partnership that champions truly individualized, unconditional, community-based care which embrace's each child's family, culture and community.

Is there an existing group to perform this function? Yes ☐ No ☐ If yes, who? _____ If no, is there an existing group with broad-based membership whose membership could be expanded or modified to perform this function?

Potential Community Team

Name of Group/Committee: _____

Current Membership	Additional Membership Required to Perform as a Community Team	Time Frame for Development

What tasks are required to develop the Community Team?

Task(s)	Responsible Person	Time frame
1)		
2)		
3)		

D. Relationship among SB 163, the Mental Health Services Act and System of Care

- If applicable, discuss how your Wraparound program will link with the county's Mental Health Services Act Community Services & Support Plan as a Full Service Partnerships or System of Care if still in place.

System of Care	MHSA CSS plan implementation	Wraparound Principles (See page six of this document)

II. TARGET POPULATION, ELIGIBILITY AND REFERRAL

A. Service Allocation Slots Requested

- Identify the number of slots you are proposing for Wraparound and how the slots will be phased in.
- Identify the ratio of diversion children (children "at risk" of placement in an RCL 10-14) vs. those already in Level 10-14 placement.
 - Things to consider: the number of out-of county RCL 10-14 placements; total number of children/youth residents in RCL 10-14 group care; the model you've chosen; set your self up for success—the number of SB 163 slots can be increased over time if needed; cost effectiveness issues etc...

What tasks are required to define the number of slots requested?

Task(s)	Responsible Person	Time frame
1)		
2)		

B. Criteria/Processes for Selection and Referral

- Explain your selection and referral criteria and how they are consistent with the target population defined in SB 163.
- Explain the review committees or processes you plan to use for selection and referral.
- Describe how you will involve families in these processes.

What tasks are required to develop the referral and screening function?

Task(s)	Responsible Person	Time frame
1)		
2)		

III. WRAPAROUND METHODS AND BEST PRACTICES

A. Vision/Mission

- Describe your county's vision/mission related to Wraparound implementation and use of family-centered, strength-based principles.

B. Evidence and informed Based Practice Standards

- Describe how your county will support and maintain Wraparound Standards (see *SB 163 Wraparound Standards Acknowledgements attachment*). Please address how the county will address the following principles below that were developed by CDDS from a document developed by the National Wraparound Initiative entitled "The Ten Principles of the Wraparound Process". (Bruns, E.J., Walker, J.S., Adams, Miles, P., Ohser, T.W., Rast, J., VandenBerg, J.D., & National Wraparound Initiative Advisory Group (2004). Portland OR: National Wraparound Initiative, Research and Training Center on Family Support and Children's Mental Health, Portland State University.)

1. Family voice and choice.

Families and youth/child perspective are intentionally elicited and prioritized during all phases of the wraparound process. Planning is grounded in the family members' perspectives, and the team strives to provide options and choices such that the plan reflects the family's values and preferences.

This is what we do now that can be built on to fully implement this value/principle	1)	
	2)	
	3)	
What should happen to fully implement this value/principle		Person responsible to follow up on this task

2. Team Based

The wraparound team consists of individuals agreed upon by the family and is committed to the child/youth and family through informal, formal and community support and service relationships.

This is what we do now that can be built on to fully implement this value/principle	<ol style="list-style-type: none"> 1) 2) 3) 	
These addition things must happen to fully implement this value/principle	Person responsible to follow up on this task	<ol style="list-style-type: none"> 1) 2) 3)

3. Natural Supports

The team actively seeks out and encourages the full participation of team members drawn from family members' networks of interpersonal and community relationships. The wraparound plan reflects activities and interventions that draw on sources of natural support

This is what we do now that can be built on to fully implement this value/principle	<ol style="list-style-type: none"> 1) 2) 3) 	
---	--	--

These addition things must happen to fully implement this value/principle	Person responsible to follow up on this task
1)	
2)	
3)	

4. Collaboration

Team members work cooperatively and share responsibility for developing, implementing, monitoring, and evaluating a single wraparound plan. The plan reflects a blending of team members' perspectives, mandates, and resources. The plan guides and coordinates each team member's work towards meeting the team's goals.

This is what we do now that can be built on to fully implement this value/principle	1)	
	2)	
	3)	
These addition things must happen to fully implement this value/principle		Person responsible to follow up on this task
1)		
2)		
3)		

5. Community-based

The wraparound team implements services and supports strategies that take place in the most inclusive, most responsive, most accessible and the least restrictive settings possible; and that safely promote child and family integration into home and community life.

This is what we do now that can be built on to fully implement this value/principle	<ol style="list-style-type: none"> 1) 2) 3) 	
These addition things must happen to fully implement this value/principle	Person responsible to follow up on this task	<ol style="list-style-type: none"> 1) 2) 3)

6. Culturally Competent

The wraparound process demonstrates respect for and builds on the values, preferences, beliefs, culture, and identity of the child/youth and family, and their community.

This is what we do now that can be built on to fully implement this value/principle	<ol style="list-style-type: none"> 1) 2) 3) 	
---	--	--

These addition things must happen to fully implement this value/principle	Person responsible to follow up on this task
1)	
2)	
3)	

7. Individualized

To achieve the goals laid out in the wraparound plan, the team develops and implements a customized set of strategies, supports and services.

This is what we do now that can be built on to fully implement this value/principle	1)	
	2)	
	3)	
These addition things must happen to fully implement this value/principle		Person responsible to follow up on this task
1)		
2)		
3)		

8. Strengths based

The wraparound process and the wraparound plan identify, build on, and enhance the capabilities, knowledge, skills and assets of the child and family, their community, and other team members

This is what we do now that can be built on to fully implement this value/principle

1)
2)

These addition things must happen to fully implement this value/principle

Person responsible to follow up on this task

1)
2)
3)

9. Persistence

Despite challenges, the team persists in working toward the goals included in the wraparound plan until the team reaches agreement that a formal wraparound process is no longer required. (No eject no reject commitment)

This is what we do now that can be built on to fully implement this value/principle

1)
2)

Continued from principle 9 above.

These addition things must happen to fully implement this value/principle	Person responsible to follow up on this task
1)	
2)	
3)	

10. Outcome Based

The team ties the goals and strategies of the wraparound plan to observable or measurable indicators of success, monitors progress in terms of these indicators, and revises the plan accordingly.

This is what we do now that can be built on to fully implement this value/principle	1) 2) 3)	
These addition things must happen to fully implement this value/principle		Person responsible to follow up on this task
1)		
2)		
3)		

Mechanisms & structures to support parent and youth advocacy and leadership

Parent and youth organizations and individuals are an integral part of implementation and maintenance of the wraparound model and are closely involved in monitoring the wraparound program and the decision making process.

This is what we do now that can be built on to fully implement this value/principle	1)	Person responsible to follow up on this task
	2)	
	3)	
These addition things must happen to fully implement this value/principle		
1)		
2)		
3)		

IV. STAFF RESOURCES AND DEVELOPMENT

A. Wraparound Staff Support

- Describe the number and type of staff needed in your county to implement and sustain Wraparound.

What tasks are required to decide how county staff will assist with the implementation of Wraparound?

Task(s)	Responsible Person	Time frame
1)		

2)		
3)		

B. Training

- Describe your plan for training staff and providers. Include a description of training already received and the Wraparound standards that you consider a priority for training in your county.
- Describe your plan for cross-training Wraparound providers and other services providers.
- Explain you plan for sustaining Wraparound training for county staff and staff of contracted service provider or your private lead agency staff if a using the private lead agency model.

Training that has occurred in our county	Who was Trained	By Whom	When Training Occurred
1)			
2)			

Training that is Needed Prior to Implementation	Who will be Trained	By whom	Time frame

Sustained Wraparound Training Plans	Who will be Trained	By Whom	Time frame
1)			
2)			
3)			

- Describe how you will include families in identifying training priorities and provision of training

What tasks are needed to include families in identifying training priorities and provision of training?

	Task(s)	Responsible Person	Time frame
1)			
2)			
3)			

V. FISCAL CAPACITY

SB 163 funding should be cost neutral which is defined as the county is spending no more funding on wraparound than it would have spent had those dollars gone to keep a child in a residential facility of RCL 10 or above.

- Describe the budget plan. Please address how start-up will be managed, any interagency agreements that will be necessary, and the county's plan to reinvest any cost savings to enhance/expand services.

- Discuss the state, federal and county funding streams that can be leveraged in your county to maximize resources.

How will the county budget for wraparound be developed and sustained?

Task(s)	Responsible Person	Time frame
1)		
2)		
3)		

VI. QUALITY MANAGEMENT

A. Process Evaluation

- Describe how data will be collected and how you will use information to make adjustments/modifications if indicated.
- Discuss how you will ensure that Wraparound providers maintain fidelity to Wraparound standards as outlined in ACL 1-28-99.

B. Outcome Evaluation

- Describe what Wraparound outcomes you will use to measure improvement of the State's 636 outcomes.
Example: Improve placement stability so that no more than ____ placements are made within a 12 month period by children in wraparound placements.
- Discuss in the evaluation plan will how the following domains will be measured:

Domains of evaluation	Strategy	Responsible Entity
cost effectiveness		
family functioning		
prevention of placements in more restrictive environments		
improvement of emotional and behavioral adjustment		
school attendance		
academic performance		
parent/caregiver satisfaction		
improvement in family involvement		

C. AB 636

Identify any 636 outcomes that align with the county's Wraparound Implementation Plan.

SECTION 2. PROJECT PLANNING

This section should discuss the planning processes that you have undertaken in developing this plan and your future planning activities. If you are incorporating Wraparound into your System of Care, discuss System of Care planning and how it has been enhanced/modified to incorporate Wraparound principles.

I. PROJECT PLANNING

A. Description of Planning Process

- Discuss the process your county used for designing the Wraparound plan, e.g. your design team, lead agencies, meetings, etc.

Planning Elements	Strategy and Key Players
Plan Design	
Stakeholder Input	
Community Engagement	

B. Stakeholder Participation in Planning

- Describe how your county selected stakeholders, who you selected, and the level of family involvement in designing the plan.

	Did/does stakeholder involvement include:		Sufficient Involvement?	
	Yes	No	Yes	No
Families	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
County agencies	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Community service providers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Schools	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Juvenile courts	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Community leaders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Advocacy groups	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Faith leaders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

C. Continuing Stakeholder Involvement and Commitment

- Discuss how you will promote continued involvement and commitment from families and other key stakeholders in supporting family-centered, strength-based principles and the Wraparound process.

What tasks are needed to promote continued involvement and commitment from families and other key stakeholders in supporting family-centered, strength-based principles and the Wraparound process?

Task(s)	Responsible Person	Time frame
1)		

2)		
3)		

D. Year One Activities and Timelines/Projected Activities for Subsequent Years

- Outline your proposed planning, training, implementation, and evaluation activities for year one with projected timelines.

Planning			
Activity	Responsible Person(s)	Time Frame	
Training			
Activity	Responsible Person(s)	Time Frame	

Implementation		
Activity	Responsible Person(s)	Time Frame
Evaluation		
Activity	Responsible Person(s)	Time Frame

- Discuss any changes/enhancements/modifications you might consider for subsequent years.

II. CHANGE PROCESS

A. County

- Discuss how your county will manage/facilitate the changes associated with movement toward family-centered strength-based practices; e.g., families defined as the focus of services, families having high levels of decision-making, families defining their needs, individualized services, and flexible use of resources.

B. Community Team

- Describe how your community team will plan for and support these changes.

Change Process	How Will the Community Team Support this Change
1)	
2)	
3)	
4)	
5)	

SECTION 3. WRAPAROUND AGENCY

This section should describe how the Wraparound agency will lead and administer the development of the Wraparound process and deliver outcomes consistent with CDSS and county policy. If the lead agency is a public model, answer only those questions listed in Operations, Section B, and Staff Resources and Training, Section C. If the county will be issuing RFP to select a Wraparound lead agency, you will need to provide CDSS with a copy of the RFP when it is released. Below are the requirements that should be considered when selecting an agency that will do Wraparound for your county. If the county elects to use the Lead Agency model for Wraparound, you should submit the County plan to CDSS for approval before doing an RFP for a lead agency provider.

I. WRAPAROUND AGENCY REQUIREMENTS

A. Capacity and Experience

- Describe the Wraparound agency's experience/capacity to develop and maintain community partnerships. Attach letters or MOUs of support from community leaders, institutions, parents and families.

B. Operations

- Verify and describe the agency's capacity to provide 24 hour/7 days per week response.
- Describe the agency's experience in service delivery, support and coordination of care.
- Describe how the agency has or will reconfigure(d) the existing service delivery system and constituent relationships into a system consistent with Wraparound principles and best practice standards.
- Describe the agency's experience or plan to develop and utilize a network of community resources.
- Describe how the agency will ensure flexibility in location, time, planning, service response and funding.
- Provide evidence of the agency's Medi-Cal certification.

C. Staff Resources and Training

- Describe how the agency will commit staff resources to implementing the Wraparound process, including the following key roles: facilitation; family support, parent advocacy, mentoring and coaching.
- Describe the agency's plan for staff training. Include a description of training already provided, who will be trained, which approved training provider will be used, and the general competencies of Wraparound will be covered in the training.
- Certify the intent of the county/Wraparound agency to seek and maintain Wraparound accreditation, once implemented.

D. Fiscal Capacity

- Attach a budget that demonstrates the agency's financial capacity to support start-up and ongoing operations, and to blend and/or pool state, federal and county funds at the programmatic level. Attach a copy of the agency's most recent fiscal audit.
- Describe the agency's plan to aggregate all available target population revenue to provide flexibility (i.e., monthly revenue accumulated and amounts spent as needed).

E. Quality Management

- Describe the agency's experience/capability to comply with documentation and record keeping standards.
- Describe the agency's participation in the county quality management plan.
- Describe how the agency will evaluate:
 - Cost effectiveness
 - Family functioning,
 - Prevention of placements in more restrictive environments,
 - Improvement of emotional and behavioral adjustment,
 - School attendance,
 - Academic performance,
 - Parent/caregiver satisfaction,

- Improvement in family involvement in planning
- Maintaining Wraparound standards

Appendix B

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